

Session 22 Indicators.....1 hour

Step 1 Write the word "Indicator" on the flip chart and ask participants to think of the first word that comes to their minds when they hear the word "indicator." Ask them to come and write their words on the flipchart. Point out that an indicator is:

- A measure of progress towards meeting a programme's objectives. Indicators can measure a programme's inputs, outputs, outcomes, process and impact.
- Indicators are generally used to show that a program activity has caused a change or a difference at the level of the object measured

Step 2 Ask participants to brainstorm on the criteria for deciding when and what to monitor. Allow 5 minutes for this activity. The following criteria should be mentioned:

- ease of collecting, interpreting, and using the information
- the time required to collect it
- source of information
- variability in the characteristic or element being measured
- the cost of collecting it
- the use of the information (act on the findings)
- the purpose for which the information be used
- the level at which will the information be used
- the relative importance of the information to the programme objectives

Now ask participants what they understand by the term proxy indicator. Explain that a proxy indicator can be used in place of an indicator. A proxy indicator is a measure that is used instead of a direct measure. It approximates another variable whose measure is not feasible or impractical. In field settings, direct measures may be impossible or impractical to gather. In such cases it is necessary to rely on indirect measures commonly known as proxy indicators.

Step 3 Show **PowerPoint Day 3 Session 22**. Explain each slide as you present. Answer any questions the participants may have.

Step 4 End this session by asking participants if they have any questions about indicators.

**Discussion/
Evaluation**

None

